**Alternative Care Challenge Fund Cambodia**

**2020-2021**

Grant Application Form

May 2020

Issued by EMC (Emerging Markets Consulting)

Funded by GHR Foundation

# Section A: Organization

## Contact Details

|  |  |
| --- | --- |
| **Name of organization** |  |
| **Address** |  |
| **Contact for submission**  **(with name, job title, e-mail, phone)** |  |
| **Website**  *If applicable.* |  |
| **Submission Date** |  |

## Organization Profile

|  |  |
| --- | --- |
| **Mission and strategy** |  |
| **Activities**  *Describe the relevant activities of your organization related to proposed project.*  *Outline the experience of your organization and the technical abilities in reintegration and transitioning of children.* |  |
| **Year established** |  |
| **Ownership / management** |  |
| **Number of full-time employees** |  |
| **Number of volunteers** |  |
| **Legal Status**  *Check applicable.* | * NGO / CSO * Research or academic institution * Other, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Registration number** |  |
| **Government agency where registered** |  |
| **Bank account number** |  |

# Section B: Technical Proposal

|  |  |
| --- | --- |
| **Project title** |  |
| **Province and district / commune** |  |
| **Project start date** |  |
| **Project end date** |  |
| **Cooperation partners** *If any, with letter of commitment.* |  |
| **Project Summary / Development Impact**    *What is the problem you address?*  *What is the goal you want to achieve for children and their communities?* |  |
| **Methodology**  *Describe your approach:*  *What are the methods?*  *What are the activities?*  *Who are your partners for activities  (if any)?* |  |
| **Sustainability**  *What will happen after your project finishes? How do you ensure long-term effects of your project?* |  |
| **Staff involved in the project**  *List of all staff and their role and responsibilities in the project.* |  |
| **Workplan with activities and timeline**  *Give a timeline of your activities and outputs.* |  |
| **Potential risks, probabilities and mitigation strategies** |  |

# Section C: Financial Proposal

|  |  |
| --- | --- |
| **Total project budget** |  |
| **Grant size applied for**  *Total grant size split into:*   * *Project expenses Spending for work plan activities* * *HR costs / professional fees* * *Administrative / overhead costs*   **Please also list funds provided by organization and partners**  *If applicable.* |  |
| **Previous funding received for the project**  *If applicable*  *List by donor, amount, year.* |  |

# Annex

Please provide the following documentation with your submission.

* Copy of registration document
* Bank statement / Letter of good standing from the bank
* Child protection policies
* List of staff members involved in the project with CVs describing
  + Relevant expertise and experience
  + Qualification / educational background