

**Emerging Markets Consulting** is a strategic management and development consulting firm with offices in Cambodia, Laos, and Representative office in Myanmar. We are currently seeking candidates to join our team as a **Business Consultant** in the Vientiane office. This position is **full-time** and offers **significant growth and travel opportunities**.

EMC brings international best practices to the private and development sectors in Southeast Asia by offering our clients an unparalleled combination of international expertise and extensive local knowledge. Our main clients are from international organizations (World Bank, ADB, ILO) and INGOs (Save the Children, Oxfam, Care International).

## Business Consultant Job Description

Business Consultants at EMC typically have 2 years' relevant experience following graduation from (usually) a post graduate degree. In the past, these have included finance, economics, law, information science or a social research discipline. Many new business consultants join us with the specific desire to gain frontier market experience, move to consulting generally or into the development sector specifically.

New business consultants have the opportunity for rapid development, through the accumulation of hard and soft skills and responsibility for key elements of project work. This may include leading on important client deliverables or coaching junior team members on task execution. Within the course of 2 years, it is likely you will have worked significantly on 20+ projects, in each of the Mekong countries, and further afield.

## Main Responsibilities

- Contribute significantly to project teams comprising of senior business consultants, senior business analysts and business analysts
- Assist in designing research tasks, managing project resources, and lead analysis
- Drive the preparation of project deliverables
- Support business development with existing and new clients
- Contribute to the management of the consulting business (human resources, operations, and strategy)
- Ensure that EMC's brand and work maintains the highest standards of quality and ethical conduct is employed throughout all engagements

## Qualifications & Experience Required

Basic qualifications include:

- 2 years of relevant experience in private or public sector
- Excellent academic credentials. Master-level degree preferred
- Exceptional analytical and communication (written and verbal) skills
- High level of proficiency in Microsoft Office, particularly Excel, PowerPoint and Word
- Write and present reports in English

In addition, you should be able to demonstrate your ability to:

- Manage your workload to meet deadlines and objectives
- Consistently deliver high quality performance
- Coach junior staff
- Work across nationalities and cultures

### **Applications**

- EMC is committed to diversity and inclusion within its workforce and encourages qualified female and male candidates from all religious and ethnic backgrounds, including people with disabilities, to apply.
- If you are interested in pursuing a career with international growth opportunities, please submit a current curriculum vitae and cover letter to [recruiting@emc-consulting.asia](mailto:recruiting@emc-consulting.asia), with “**Business Consultant – Laos**” in the subject line. Only shortlisted candidates will be contacted. For further information, please visit our [EMC Facebook feed](#) ; [EMC LinkedIn](#) and [visit our website](#).