

## Job Description

### Overview of Emerging Markets Consulting (EMC)

**EMC** is a consulting and investment advisory firm that brings international best practices to private and development sectors in Southeast Asia. We offer our clients and partners an unparalleled combination of international expertise and extensive local knowledge.

### Overview of Private Sector Strategic Partnerships Department

The **Corporate and SME Advisory** team is key client-driven and undertakes a diverse range of engagements as a trusted business advisor to champion solution ideation and development, leading finance transformation, modelling and analytics efforts, bridging access to capital, and other business advisory services. Our key clients include conglomerates and SMEs seeking strategic, operational, financial, digital business transformation solutions to support their growth.

### Job Vacancy

Position	Junior Business Analyst
Department	Corporate and SME Advisory
Report To	Consultant/Senior Consultant
Location	Phnom Penh
Type of Employment	Full-time

### Duties and Responsibilities

- Support a project manager and team to produce project deliverables such as business plan, strategic plan, financial model, investment memorandum, etc
- Support a project manager to conduct financial forecasting, budgeting and financial analysis combined with the understanding of key performance indicators
- Conduct both primary and secondary research and analysis
- Support a project manager to develop and synthesize relevant conclusions and recommendations for our clients
- Contribute to client deliverables – typically presentations, and data models
- Work across a diverse range of industries
- Work primarily in English language, with local clients and a multinational team
- Typically work on 2-3 projects simultaneously; multitasking and quick learning are essential
- Demonstrate initiative and willingness to learn and adapt quickly to new clients' requirements and subject areas



EMERGING MARKETS  
CONSULTING

Profile and Qualifications	
Minimum Education	<ul style="list-style-type: none"><li>• Fourth year undergrad student or fresh graduate - ideally in a business, economics, or finance related field</li></ul>
Professional Experience	<ul style="list-style-type: none"><li>• No professional experience required.</li></ul>
Knowledge	<ul style="list-style-type: none"><li>• Solid understanding of Cambodia's economic and business environment</li><li>• High level of proficiency with Microsoft Office applications at a minimum</li><li>• Excellent spoken and written English and Khmer</li></ul>
Skills and Abilities	<ul style="list-style-type: none"><li>• Strong communication and interpersonal skills with diverse groups</li><li>• Detail oriented, analytical, and inquisitive mind-set</li><li>• Willingness to take the initiative, learn new skills, and adapt</li><li>• Ability to work independently as well as in teams</li></ul>
Other Requirements	<ul style="list-style-type: none"><li>• Willingness to travel when necessary</li></ul>

Applications
<p>EMC is committed to diversity and inclusion within its workforce and encourages qualified female and male candidates from all religious and ethnic backgrounds, including people with disabilities, to apply.</p> <p>If you are interested in pursuing a career with international learning and growth opportunities, please submit a current curriculum vitae and cover letter to <a href="mailto:recruiting@emc-consulting.asia">recruiting@emc-consulting.asia</a>, with “<b>Junior Business Analyst – Corporate and SME Advisory</b>” in the subject line. Only shortlisted candidates will be contacted. For further information, please visit our <a href="#">EMC Facebook feed</a> ; <a href="#">EMC LinkedIn</a> and <a href="#">visit our website</a>.</p>